

F. No. 01/01/2018- आई.एस.डी.एस (भाग-4)

भारत सरकार / Government of India

वस्त्र मंत्रालय / Ministry of Textiles

एचआरडी अनुभाग / HRD Section

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उद्योग भवन, नई दिल्ली  
Udyog Bhawan, New Delhi  
Dated: 12<sup>th</sup> December, 2023

To,  
All Implementing Partners

**Subject: Requirement of documents for release of 2<sup>nd</sup> Installment of funds under Samarth Scheme- regarding**

Sir/Madam,

Your organization has been empanelled as an Implementing Partner under Samarth and was allocated a target to train beneficiaries in entry level/up-skilling training programme.

2. Based on the progress made under the scheme, as confirmed with MIS data, all Implementing partners eligible for release of 2<sup>nd</sup> installment of grants-in-aid will be required to submit the following documents as per scheme guidelines for examination of the proposal:

(i) A letter of request for release of 2<sup>nd</sup> installment of grants indicating

- a. physical achievements made
- b. grant received from other sources for the same purpose
- c. amount of grant sought.

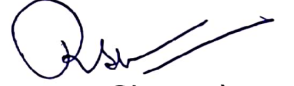
(ii) A certificate duly signed by Head of the IP stating that:

- a. Pre-disbursement conditions have been fulfilled by the IP
- b. The selection of candidates has been / being done following a transparent criteria as per the guidelines and no candidate enrolled/being enrolled for training is already employed by this organization in any mode.
- c. Assets as may be permissible under the guidelines have been / will be acquired only as per General Financial Rules of the government.
- d. Necessary details/data have been /are being entered and verified in the MIS portal and this organization takes all responsibilities for the MIS data entered through login credentials of this organization.



- e. IP shall comply / has complied with the provisions of the Scheme guidelines, the terms & conditions of Sanction Order, MoA and other relevant Government orders.
- iii. Details of Auditor appointed by IP
  - iv. Utilization Certificate
  - v. Audited Statement of Accounts
  - vi. Physical Progress Report
  - vii. Details of 3<sup>rd</sup> Party Assessments made
  - viii. Report of Internal Quality Audit Team
  - ix. Report of any inspection conducted during training period
4. In this regard, all Implementing partners are hereby requested to ensure submission of their proposals, alongwith the **essential documents** as stated above to facilitate the release of funds under the Scheme

Yours faithfully,



(रीमा शर्मा/Reema Sharma)

अवर सचिव, भारत सरकार /Under Secretary to the Govt. of India

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Copy to: M/s Grant Thornton Bharat LLP (PMU of Samarth)

रीमा शर्मा /REEMA SHARMA  
अवर सचिव /Under Secretary  
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