



**Government of India
Ministry of Textiles**

Request for Proposals (RFP)

From

**Textiles Industry/Textiles Industry Associations engaged in
Apparels & garmenting, Home furnishing and Made-ups**

For

**Empanelment of Implementing Partners for undertaking
Upskilling /Reskilling training programme**

under

“समर्थ (Samarth)”

Scheme for Capacity Building in Textiles Sector (SCBTS)

Online Proposal Submission Start Date	07th October, 2019
Online Proposal Submission End Date	04th November, 2019

1. Introduction

- (i) The textile and apparel industry is one of the earliest industries developed in India. Its entire value chain from fiber to apparel manufacturing has a strong presence within the country. It is the biggest employer after agriculture. In order to meet the skill gap in the industry and also to supplement the efforts of the Ministry initiated through the Special Package for Garments and Made-ups in generating employment, the Government has approved the new scheme titled "Scheme for Capacity Building in Textiles Sector" for the entire value chain of textiles except Spinning and Weaving in the organized sector, for a period of three years from 2017-18 to 2019-20 with an outlay of Rs. 1300 crore. The Scheme for Capacity Building in Textile Sector shall be known by the name "समर्थ(Samarth)".
- (ii) The invitation of RFP targets Up-skilling/Re-skilling in Apparel & garmenting, Home furnishing and Made-Ups segments of the textiles industry in India.

2. Objectives

- (i) To upgrade the skill level of existing workers/employees engaged in a textile industry in Apparel & Garmenting, Made-ups, Home furnishing for improving their skill level and productivity.
- (ii) To improve the productivity and competitiveness of the industry to a level prevalent to the international standards.

3. Terms and Conditions

- (i) The Ministry through this RFP intends to empanel Textile Industry/Textiles Industry Associations as Implementing Partners (IPs) to undertake training programmes on the terms and conditions as stipulated in the scheme guidelines which have been issued on 23rd April, 2018.
- (ii) The empanelment of Implementing Partners will be based on the following parameters:
 - a. Organization credentials.
 - b. Financial strength.
- (iii) Empanelment of the agencies will be provisional and target for upskilling under the scheme will be awarded to the agency subject to the availability of the training target, budget and training capacity as laid down by the Ministry from time to time.
- (iv) Trainees for upskilling under the scheme will be selected through a transparent and inclusive process. The trainee must be a citizen of India possessing an Aadhaar Card (unless exempted under Aadhaar Act, 2016) with age between 21 to 45 years. Salary slip/Bank Statement of the beneficiary on the company's payroll for the month of April 2019 will be required at the time of enrolment. Implementing Partners are expected to mobilize and impart training to the marginalized social groups like women, SC/ST, Divyang Jan persons, minorities and persons from the BPL category.

- (v) A minimum of 80% attendance during training is mandatory for a trainee to be eligible for assessment. Aadhaar Enabled Biometric Attendance System integrated with centralized MIS will be adopted to ensure real time attendance of the trainers and the trainees.
- (vi) **Infrastructure for conduct of Training:** The IP must possess the requisite training infrastructure as laid down in the Training Centre(TC) infrastructure protocol downloadable from the Samarth website (<https://samarth-textiles.gov.in>).
- (vii) **Trainer:** Each of the training centre will be run by a qualified trainer and support staff. The capacity of the trainers shall be enhanced through a comprehensive Training of Trainers (ToT) Programme. Training of Trainers will be conducted by the Resource Support Agency (RSA) of Samarth and Sector Skill Councils in line with the common norms and guidelines of MSDE.
- (viii) **Course Content:** Only the courses which are aligned with NSQF and approved by the RSA will be offered to the trainees. The content for each course/programme shall be need-based to meet the highest standards and requirements of the related industry segment, including awareness about labour laws, and will be designed by the RSA in consultation with the industry. Use of multimedia content and other applications of Information Technology (IT) would be encouraged.
- (ix) Mandatory CCTV recording has to be done for the entire training programme. Recordings have to be kept by Implementing Partners (IP) for a minimum period of one year from the date of completion of training programme.
- (x) **Assessment and Certification:** The RSA will specify the assessment protocol and procedure in line with the Common Norms of the MSDE. Assessment Agencies will be required to ensure video recording of the entire assessment process and record to be kept for one year from date of assessment.
- (xi) A pre- assessment will be carried out to measure the skill level of the trainees before commencement of the training. The pre-assessment will be conducted by the assessment agencies already empanelled by RSA for basic/entry level courses. On completion of the training, post assessment will be conducted by designated Assessment Agencies, which are different from the pre-assessment agencies. Passing of the candidate as post-assessment test will be considered as successful completion of the training.
- (xii) **Placement:** The IP shall provide captive placement to 90 % of successfully certified trainees who have undergone upskilling training under the scheme in wage employment.
- (xiii) **Post Placement Tracking:** Each trainee will be tracked by the IP for a period of one year from the date of certification of training. The IP will be required to upload the details of placement and tracking on MIS every month along with the supporting documentary proof.
- (xiv) **Funding:** The assistance under the scheme will be only towards the cost heads (refer para 7.4.1. of the Scheme Guidelines) covered under the Common Norms of the MSDE and agreed to by the Ministry under this scheme. Detailed costing of training

programme under “Samarth” may be referred to at Annexure-III of the scheme guidelines.

- (xv) Where any implementing partner is already obtaining assistance from GOI or State Government under any other scheme for any cost component or where Government infrastructure is involved in the training, appropriate deduction from GOI share shall be made as per the cost norms notified by MSDE from time to time.
- (xvi) Sub-contracting / sub-letting of the training programme, under the scheme is strictly prohibited. Any direct or indirect evidence of sub-contracting / sub-letting will result in cancellation of the training target allocated to the agency and will also attract penalty under the agreement and including forfeiture of Performance security.
- (xvii) In case the applicant is an individual Industry, allocation of training target is for meeting the upskilling requirement of existing workers, subject to fulfilling eligibility criteria as per the para 4 of the RFP.
- (xviii) In case the applicant is a Textiles Industry Associations, the allocation of training target is for meeting the upskilling requirement of existing workers of its Member Partners, subject to fulfilling eligibility criteria as per the para 4 of the RFP.
- (xix) The empanelment of agencies will be valid till March, 2020.
- (xx) For more details in respect of any point, please refer to the scheme guidelines issued on 23rd April, 2018 (available at www.texmin.nic.in/ Samarth website (<https://samarth-textiles.gov.in>)).

4. Minimum Qualification Criteria

4.1 Types of Applicant

The skilling programme will be implemented through Entity engaged in export/production of textile related item in India, which is incorporated under Companies Act/Indian Partnership Act/LLP Act and they would be in existence as such for a period of at least five years:

4.2 Minimum Turnover

S. No.	Type of Organization	Minimum Average Turnover (based on the average of last three financial years)
1	Textile Industry	Rs. 50 Crores
2	Textiles Industry Associations	Rs. 5 Crores

4.3 In case of Textiles Industry Association, the minimum number of its member Companies/Partnership firms should be 50 and the Industry Association will provide details of the member Companies/Partnership firms in the application format. The training under this RFP will be limited to those member Companies/Partnership firms stated in the application and not beyond the names stated at the time of application.

5. General Conditions

The interested applicant will be required to apply online through MIS (Samarth portal) following the under mentioned process:

- (i) The submission of proposal by Consortium/Group of Entities/ proprietorship firm is not permitted under the Scheme.
- (ii) The applicant should pay application processing fee (non-refundable) of Rs. 25,000/- in the form of Demand Draft (DD) drawn in favour of Pay and Accounts Officer, Ministry of Textiles, New Delhi. The original DD will have to be sent to the Under Secretary, HRD, Udyog Bhawan, Ministry of Textiles, New Delhi within 7 days of submission of application in online. A scanned copy of this DD to be uploaded in MIS (Samarth Portal) while submitting the application. The proposal will be treated as incomplete and cancelled in case of non-receipt of Original DD in the Ministry.
- (iii) Empanelment of applicant is based on meeting the "**Minimum Qualification Criteria**" as for availing assistance under the scheme prescribed in this RFP.
- (iv) Applicant will be required to submit a Performance Security in the form of bank guarantee to the tune of 5% of the total eligible government funding at the time of signing of Memorandum of Agreement which will remain valid for a period of sixty days beyond the date of completion of the project.
- (v) The Applicant will utilize the funds released to it for the purposes for which the same are sanctioned. Under no circumstances, the funds will be utilized for purposes other than those specified under the project.
- (vi) Any applicant who is found to have a Conflict of Interest shall be disqualified. The conflict of Interest will arise if:
 - a) A constituent/ principal of such applicant is also a constituent/ principal of another applicant; or
 - b) Such applicant or any associate is an existing consultant to the Ministry or its organization in the preparation of any documents, design or technical specifications of the scheme.
- (vii) An applicant shall be liable for disqualification if any legal, financial or technical adviser of the Ministry in relation to the scheme is engaged by the applicant, its member or any associate thereof, as the case may be, in any manner for matters related to or incidental to the project.
- (viii) The applicant shall open a separate dedicated Escrow Bank Account for conducting training programme under the scheme and also to map on Public Financial Management System (PFMS).

- (ix) Any entity which has been barred by the Central/ State Government, or any Ministry under, from participating in any project (PPP or otherwise) would not be eligible to apply. An undertaking to this effect has to be furnished by the agency in the prescribed format.
- (x) Notwithstanding anything contained in this RFP, the Ministry reserves the right to accept or reject any or all application and to annul the selection process at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reason thereof.
- (xi) Applicants requiring any clarification on the RFP may send their queries via email at nmcc-mot@nic.in. The Ministry will respond to the queries within a period of 10 (Ten) days. However, the Ministry reserves the right not to respond to any query or provide any clarification, in its sole discretion and nothing in this Clause shall be taken or read as compelling or requiring the Ministry to respond to any question or to provide any clarification.
- (xii) The Ministry may also on its own motion, if deemed necessary, issue interpretations and clarifications which shall be duly uploaded on the Ministry's website (www.texmin.nic.in). All clarifications and interpretations issued by the Ministry shall be deemed to be a part of the RFP.
- (xiii) The Ministry may, for any reason, whether at its own initiative or in response to clarifications requested by any applicant, modify the RFP by the issuance of Addenda.
- (xiv) The empanelment of agencies will be entirely at the discretion of the Ministry. The applicants will be deemed to have understood and agreed that no explanation or justification on any aspect of the empanelling process will be given.
- (xv) The Ministry reserves the right to reject any application which is incomplete in any respect and no request for alteration, modification, substitution or withdrawal shall be entertained by the Ministry thereof.
- (xvi) The agency will furnish details of the training centre(s) available along with the seating capacity and relevant machines as per the course curriculum proposed. In support of the above criteria, the agency will submit the available Training Infrastructure and other details as per the prescribed format given in with supporting documents thereof. The training infrastructure will be verified physically by the authorized agencies appointed by the Ministry of Textiles and minimum training requirement will have to be submitted online.
- (xvii) Acknowledging the high levels of employment of women in the sector after the training, all partner institutions and employers will be required to comply with the guidelines regarding Internal Complaints Committee to be constituted under the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 to become eligible for funding under the scheme

6. Document to be submitted in online proposal

6.1 Organization Credentials

All the following documents have to be uploaded in the online application:

- (i) Application Processing Fee (scanned copy of Demand Draft of requisite amount). Original DD is required to be sent to the Ministry of Textiles.
- (ii) Details of the applicant entity with contact number and email id (on the letter head of the organization)
- (iii) Power of Attorney for Signing of Application (on the letter head of the organization). The authorized person having power of Attorney for signing of application will only be allowed to submit the application with his valid Digital Signature Certificate.
- (iv) A copy of the PAN Card
- (v) Online declaration form by the applicant entity for not having been barred by the Central/State government or any of its bodies including CPSEs for any project (on letter head of the organization) and it is to be digitally signed.
- (vi) In the case of company/associations documents in support of legal existence of the applicant entity (s) e.g. Certificate of Incorporation, Registration License under Section 25 of the Indian Companies Act, 1956 etc, Indian Partnership Act/LLP Act/.
- (vii) In the case of Textiles Industry Associations document in support of legal existence of the applicant entity example Certificate of Registration of Society / Trust Deed / License under Section 25 of Companies Act, 1956 / License under Section 8 of Companies Act, 2013.
- (viii) Details of members to be filled online: name of company/partnership firms, Annual Turnover, Number of employees on payroll as on 01.04.2019.
- (ix) Memorandum of Association (MoA), Partnership Deed.

6.2 Minimum Average Turnover

Audited Annual Financial Statement of the last 3 years and CA Certificate in the prescribed format. Detailed information to be filled up online.

7. General Instructions for submission of application

- (i) Applicant shall be required to apply online through <http://samarth-textiles.gov.in> in response to this RFP document. Acknowledgement receipt will be generated on successful submission of online application.
- (ii) As part of the enrolment process, the applicants will be required to choose a unique username and assign a password for their accounts.
- (iii) Applicants are advised to register their valid email address and mobile numbers as part of the registration process. These email-ids would be used for any communication from the Ministry of Textiles.
- (iv) The Application shall be digitally signed by the authorized signatory of the applicant.
- (v) During registration, the applicants will be required to register through their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by India CCA.

- (vi) Only one valid DSC should be registered by an applicant. Please note that the applicants are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- (vii) Applications submitted by fax, e-mail and hard copy shall not be entertained and shall be rejected.
- (viii) Failure to furnish the required information in the application or submitting incomplete application may result in the rejection of the application.
- (ix) Applicants should take into account any corrigendum published on the RFP document before submitting their bids.
- (x) The Applicant has to digitally sign and upload the required supporting documents one by one as indicated in the RFP document and Applicant should log into the Samarth portal well in advance for application submission so that they can upload the application in time i.e. on or before the application submission time. Applicant will be responsible for any delay due to other issues.

Annexure I**The courses for Up-skilling/Re-skilling Intervention**

S.No.	Name of the Sector	Name of the Module	Course Code	NSQF Level	Notional Hours	Re-skilling / Upskilling
1	Textile & Apparel sector	Specialized Sewing Machine Operator	AMH/Q2301	4	240	Up-skilling
2		Measurement Checker	AMH/Q0103	4	270	Up-skilling
3		Pressman	AMH/Q0401	4	270	Up-skilling
4		Industrial Engineer (IE) Executive	AMH/Q2001	6	360	Re-skilling
5		Advance Pattern Maker (CAD/CAM)	AMH/Q1101	5	360	Re-skilling
6		Sampling Coordinator	AMH/Q1801	5	360	Re-skilling

*This list is tentative and subject to modifications from time to time.